MINUTES AND REPORT

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MEETING OF DIRECTORS

CO-OPERATIVE FEDERATION OF VICTORIA LTD.

held at 225 Swanston Street, Melbourne on Monday, 19th November 1984, commencing 4 p.m.

1. PRESENT

Mr. J. N. Black	Chairman
Mr. E. J. Long	
Mr. B. H. Macintosh	
Mr. J. Mitchell	
Mr. J. Rigby	
Mr. M. Rundle	
Mr. M. Sevior	
Mr. O. J. Slattery	
Mr. I. Symons	
Mr. W. W. Rawlinson	Executive Officer

2. MINUTES

Minutes of the following meetings

2.i Board Meeting held 15th October 1984
2.ii Special Board Meeting held 22nd October 1984
2.iii Special Board Meeting held 14th November 1984

were received and subject to the following amendments were confirmed as correct records of those meetings.

2.i Minute 11, Page 3, fourth line from the bottom, delete the word "directed" and substitute the word "requested"

Moved: Mr. Rundle
seconded: Mr. Long

2.ii Minute 4(ii) Page 2, amend to read "to make a direct appeal to directors of member and non member....."

Minute 5, Page 3 add new line 7 "Mr. Sevior to make enquiries of V.C.C.A."

Moved: Mr. Rigby
seconded: Mr. Macintosh

2.iii Adopted as correct record

Moved: Mr. Macintosh
seconded: Mr. Long

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3. MATTERS ARISING

Minute 2.i

Minute 3 Authorisation of Payment of Vouchers

Action taken as directed.

Minute 11 Co-operative Federation of Australia and ACCECC

Information requested from C.F.A.

Minute 2.ii

Minute 5 - Staff

Mr. Sevior advised V.C.C.A. might be able to provide clerical assistance to C.F.V. if its administration was located in offices of V.C.C.A. Possibility of senior staff availability for C.F.V. is unlikely. Support facilities could be made available.

Minute 6(i)

Committee met and advertisements place in 'The Age' on 3rd and 7th November 1984 with closing date for applications set at 23rd November 1984.
Job specification prepared.

4. CORRESPONDENCE

4.i. To Registrar dated 17th October 1984 and from Registrar dated 2nd November 1984

certifying ACMAL as being substantially Co-operative in character and eligible for membership of the Federation.

4.ii From General Manager, Co-operative Federation of New South Wales

advising office bearers for current financial year.

4.iii From Co-operative Federation of Queensland

October Co-operative Bulletin.

4.iv From Minister for Consumer Affairs

re packaging legislation.

4.v From Co-operative League of U.S.A.

advising death of Jerry Voorhis

4.vi Newspaper cutting advising death of Father Ganey

The above correspondence was received.

Moved: Mr. Long
seconded: Mr. Rundle

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4.vii From Robinvale Producers Co-operative Company Ltd.

requesting cessation of membership of the Federation.

The Board agreed

That in view of the adverse conditions currently affecting the Dried Fruits Industry that Robinvale Producers Co-operative be invited to nominate the minimum subscription they would pay for the current year to remain in membership of the Federation.

Moved: Mr. Macintosh
seconded: Mr. Symons

5. FINANCIAL

5.i Statement of Income and Expenditure for period 1.7.84 to 31.10.84 and estimated Balance Sheet as at 31.10.84 were presented to the meeting, discussed and received.

5.ii Subscriptions

Notices issued less those to V.C.C.A. and Security P.B.S. Following discussions of Mr. Sevior with V.C.C.A., Executive Officer to follow up Account for $1,500 subscription to be prepared for Mr. Rundle's submission to Board of Security P.B.S.

6. ELECTION OF OFFICE BEARERS

This being the first full Board Meeting following the Annual General Meeting the following officers were elected:

6.i Chairman -

Mr. B. H. Macintosh

Proposed: Mr. Long
seconded: Mr. Slattery

In extending his congratulations to his successor, the retiring Chairman, Mr. Black, recorded his appreciation to his colleagues for their support during the four years of his Chairmanship. He undertook to continue to serve the Board and the Federation as required.

Mr. Black was invited to continue to chair the meeting.

6.ii Vice Chairman -

Mr. O. J. Slattery

Proposed: Mr. Long
seconded: Mr. Macintosh

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6.iii Executive Committee

The Board resolved

that an Executive Committee be formed comprising Chairman, Vice Chairman and immediate Past Chairman

Moved: Mr. Sevior
seconded: Mr. Rundle

Mr. Symons gave notice of motion for amendment of the Federation Rules at the next meeting of members

That in order to avoid discrimination in gender of office bearers all references to 'Chairman' should be amended to refer to 'Chairperson'.

Seconded: Mr. Slattery

6.iv Delegates to Council, Co-operative Federation of Australia

Mr. Macintosh

Moved: Mr. Rigby
seconded: Mr. Rundle

Mr. Slattery

Moved: Mr. Long
seconded: Mr. Mitchell

Alternate delegate

Mr. Long

Moved: Mr. Rigby
seconded: Mr. Rundle

7. CENTRAL BANKING

7.i Advance information from V.C.C.A. to sample of member Co-operative banking operations supplied indicates a net lending situation for V.C.C.A. with no benefits for co-operatives or margins for C.F.V. from participation in V.C.C.A. Central Banking scheme.

On receipt of formal response the Committee will further consider alternative proposals.

7.ii Mr. Macintosh reported that following renegotiation of his Co-operative's loan from his local Credit Union, chequing facilities have been provided, banking charges and duty eliminated and savings effected.

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8. MARKETING OF CO-OPERATIVE SHARES

Committee advised of capital structure of Camperdown Glenormiston Co-operative which provides for shares of members to be redeemable at option of the Board.

9. MINISTERIAL COMMITTEE ON CO-OPERATION

Met on 7th November 1984. Now considering reports from working groups.

10. CO-OPERATIVE FEDERATION OF AUSTRALIA

The Chairman, Mr. Bourne, attended the I.C.A. Congress in Hamburg.

11. EXECUTIVE OFFICER

Mr. Rawlinson reported on managerial changes at

North Eastern Co-operative, Wangaratta
Bendigo Trading Co-operative

He reported planning for Director Training Seminar for March 1985 is in hand.

He reported on changed proposals of the Food Study Group funded by the Co-operative Development Programme and the Victorian Trading Co-operative Association.

12. FUTURE DIRECTIONS AND STRUCTURE CO-OPERATIVE FEDERATION OF VICTORIA

The Chairman reverted to the three alternative courses of action considered as options

(i) Combining resources of C.F.V. with those of member organisation

(ii) Combining resources with Co-operative Federation of Australia

(iii) Selection of successor Executive Officer from advertisement and continuing independent operations.

He re-affirmed the unlikelihood of V.C.C.A. assistance with senior staff.

He reported on discussions held with the Executive Director, Federation of Housing Societies which indicated interest in rationalisation of joint resources in the political, as well as economic, best interests of both parties.

The meeting considered that Co-operative Housing Societies, not being fully Co-operative in nature, such a union would impair the image of the Co-operative Federation.

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However, it was agreed the proposition should be held in abeyance for reconsideration after proceeding with other options.

Moved: Mr. Slattery
seconded: Mr. Rundle

On the proposal to restructure the Co-operative Federation of Australia, with the Co-operative Federations of New South Wales and Victoria, as the initial two members, the Board considered a pooling of both Federations' resources would neither effect savings for Victoria nor provide the senior staff needed with local knowledge of the legal complexities. The importance of retaining the identity of the Co-operative Federation of Victoria was emphasised. The model as proposed by the Chairman and Executive Officer Co-operative Federation of Australia was considered not timely.

The meeting recorded its appreciation to the Co-operative Federation of Australia for the proposals advanced but recorded its view that the viability of a combined operation between the Federations of New South Wales and Victoria had not been adequately demonstrated. However, whilst continuing as separate operations the Victorian Federation would be keen to explore all avenues of increased mutual benefits that might be achievable through increased use of joint resources.

Moved: Mr. Long
seconded: Mr. Slattery

The Board then resolved that the Committee appointed on 22nd October to advertise the vacancy for the position of Executive Officer should act as a selection committee for applicants and submit recommendations to the Board. That enquiries for possible nominees be made of

The Law Institute

The Senior Appointments Branch,
Commonwealth Employment Service

That re-advertising be authorised and a salary package of up to $30,000 p.a. for the appointment of Executive Officer be made available.

Moved: Mr. Slattery
seconded: Mr. Rundle

13. PROMOTIONAL APPEAL

The meeting considered proposed promotional material prepared by Mr. Rundle in accordance with Minute 4(ii), Special Board Meeting, 22nd October 1984. It was agreed that after final approval by the appointed sub-committee it should be issued as approved.

14. RETIREMENT OF EXECUTIVE OFFICER

The Board noted receipt by the Chairman of the letter of desire to retire at 31st December 1984 from the position of Executive Officer by Mr. Rawlinson. The Board accepted the notice of retirement with regret and extended its good wishes to Mr. Rawlinson for his retirement.

Moved: Mr. Macintosh
seconded: Mr. Rundle

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15. NEXT MEETING

Monday, 17th December 1984 at 4 p.m. was set as the date and time for the next Board Meeting.

16. APPRECIATION

The Vice Chairman, on behalf of all Directors and Staff, moved a formal motion of appreciation to the Chairman, Mr. Black, for the excellent performance of his task of Chairman of the Federation for the past four years and for the earnest way in which he had performed all tasks associated with the demands of the office.

17. CLOSURE

There being no further business the meeting was closed at 7.40 p.m.